

American Embassy Bucharest, Romania

Date: 28 July, 2015

To: Prospective Quoters

Subject: Request for Quotation Number SRO10015-Q-0011

SIMULTANEOUS INTERPRETATION and WRITTEN TRANSLATIONS SERVICES

American Embassy Bucharest has a requirement for contracting simultaneous interpretation and written translation services from English to 6 different languages, in conjunction with a conference held in Bucharest on September 15 – 17, 2015.

If you would like to submit a quotation you can request the solicitation package by sending an email to the following address: BucharestGSOProcurement@state.gov.

The U.S. Government intends to award a contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Quotations are due August 12, 2015 at 9:00 A.M. Bucharest time/12:00 P.M. GMT.

Sincerely,

Contracting Officer

David Urbia

Enclosure: none